

Volunteer Youth Worker Job Description

JosiahKids is a 501(c)(3) nonprofit organization with a mission to educate, empower and equip young students and teens in the local community in the areas of faith, leadership, community service, and the arts. Reporting to the Program Director, the Volunteer Youth Workers must be highly energized, responsible, and mature individuals with a calling and a heart for young students and teens. He/she must be willing to share their time and talent to help achieve our mission and serve our youth. The Volunteer Youth Workers must be available to attend sessions every first and third Saturday during the JosiahKids school year (September – May).

ESSENTIAL DUTIES AND RESPONSIBILITIES: JosiahKids reserves the right to unilaterally modify, remove, or add to any of the following:

- Commit to being a youth leader for a minimum of one school year
- Develop and maintain relationship with the JosiahKids leadership team, parents, and students
- Attend each JosiahKids session every first and third Saturday (including the Buford Harvest, Community Service event, and End-of-Year celebration), and provide support to the team while engaged in activities as needed throughout the session. Tasks include, but aren't limited to, classroom set-up and break down, student attendance, and managing student breaks
- Attend JosiahKids meetings, as needed
- Excellent verbal communication, interpersonal, and relationship-building skills
- Review and respond to all email communications
- Monitor social media and comment/share as appropriate
- Check in with Program Director on a monthly basis
- Uphold JosiahKids' standards of conduct, policies, and procedures, and model appropriate, professional behavior at all times
- Belief in JosiahKids and a desire to fulfill the mission
- Passion for, and a Godly love for, children
- Lift and move items typically 5 – 10 pounds
- Flexible, amiable, & willing to work as a team player
- Travel as needed for special events
- Performs all other duties as assigned

OTHER REQUIREMENTS:

- Must be able to pass a national background check
- Must sign a code of conduct and Good Faith Statement
- Valid Georgia Driver's License with acceptable driving record
- Ability to work standing, walking, and/or sitting a minimum of 3-4 hours per session

EDUCATION & EXPERIENCE:

- Bachelor's degree preferred, but not required
- Experience working with young people is a plus
- PC/Computer literacy